



SCOTTISH
YOUTH
THEATRE

TT - WI09

Tiny TOTS
***PARENT/CARER AND TODDLER CLASS**
BOOKING FORM
21ST September 2009 – 26th October 2009

***It is essential that you stay with your children at all times throughout the workshop**

Personal Information

Name of toddler:

Address:

.....Postcode:.....

Email: Tel No:

Date of birth: Age:

Parent/ Guardian name:

Will you be bringing any other children with you? If so please can you advise of:

Name:.....Age:.....

MEDICAL: Please provide any details of any medical or special needs of the applicant, including any allergies or medication details.

.....
.....

This information will be held in the strictest of confidence and will ensure that appropriate arrangements are made to enable a young person to participate in classes without danger to their health.

Please tick if you give permission for the applicant to be included in photographs/ videos taken by Scottish Youth Theatre? These may be used for publicity and display purposes.

FEES

I have enclosed the full instalment of £30 for the 6 week term

I have enclosed half instalment of £15 (the second instalment is due half way through the term)

I wish to pay weekly (£5 per week)

Signature of parent/ guardian

<u>For office use only</u>	
Date received:	Initials:
Payment received:	Second installment? Date:
Cash/ Card/ Cheque	Cash/ Card/ Cheque
Pay weekly: wk1 () wk2 () wk3 () wk (4) wk (5) wk (6)	

Scottish Youth Theatre Weekly Classes Booking Conditions

Please read over all of the booking conditions and further information before signing and returning your booking form.

- Spaces can be **booked** by completing and signing the booking form and returning to Scottish Youth Theatre. All bookings are first come/ first served.
- All booking forms must be signed by parent or guardian. Forms can be accepted by post, fax , scanned and emailed or in person.
- Spaces can be **reserved** by telephone. However please note that all parents will be required to sign the booking form within 48 hours of making the reservation and before your child starts classes.
- **Payment** – classes can be paid either in full or in two equal installments (one on booking and one half way through the term). Fees can be accepted in cash, cheque or by credit/ debit card. If you wish to discuss other payment options please contact us on 0141 552 3988.
- **Cancellation** – It is at Scottish Youth Theatre's discretion if refunds are issued should you withdraw from classes.

CONTACT DETAILS

By post – Scottish Youth Theatre @ The Old Sheriff Court
105 Brunswick Street,
Glasgow
G1 1TF

By email – artsadmin@scottishyouththeatre.org

By telephone – 0141 552 3988

By fax – 0141 552 7615